



**ESCONDIDO CHARTER HIGH SCHOOL  
BOARD OF DIRECTORS**  
1868 E. Valley Parkway  
Escondido, CA 92027  
Telephone: (760) 737-3154, FAX (760) 738-8996

**Board of Directors:**

**Brian Williams**  
President  
**Jordan Ciervo**  
Vice President  
**Steve Tugwell**  
Financial Officer  
**Jonathan Takagi**  
Clerk  
**Briana Crysler**  
Member  
**Matt Pound**  
Member  
**Stephen Throop**  
Member

**MINUTES of the REGULAR MEETING  
of the BOARD of DIRECTORS  
Wednesday, November 17, 2021**

**A. CALL TO ORDER/ROLL CALL**

1. CALL TO ORDER:

Board President, Brian Williams, called the meeting to order at 5:36 PM.

2. ROLL CALL:

Those present and constituting a quorum were: Briana Crysler, Matt Pound, Steve Tugwell, Brian Williams, Executive Director Shawn Roner, and Business Manager Sheila Randle. Jordan Ciervo, Jonathan Takagi, and Stephen Throop were absent.

**B. ORAL COMMUNICATIONS**

No oral communications were received.

**C. PROCEDURAL MATTERS**

1. Approval of the agenda.

An agreement with Advanced Office was added to the agenda. Steve Tugwell made a motion to add to the agenda, seconded by Matt Pound. There were no corrections or deletions to the agenda. Matt Pound moved to approve the overall agenda, and Briana Crysler seconded the motion. The motion was carried unanimously with a 4/0 vote.

**D. CONSENT CALENDAR**

1. Approval of the Minutes:

- Regular Meeting of October 27, 2021.

2. Approval of Consent Items: E1, E2, F1, and G1.

Steve Tugwell made a motion to approve the Consent Calendar. Matt Pound seconded the motion. The motion was carried unanimously with a 4/0 vote.

## **E. BUSINESS ITEMS**

1. Discussion and possible action on the 1<sup>st</sup> Interim Report.  
This item was approved under the consent calendar.
2. Discussion and possible action on the Facility Use Report.  
This item was approved under the consent calendar.

## **F. EDUCATION ITEMS**

1. Discussion and possible action on the ECHS Field Trip Request.  
This item was approved under the consent calendar.

## **G. PESONNEL ITEMS**

1. Discussion and possible action on the Personnel Report.  
This item was approved under the consent calendar.

## **H. DISCUSSION ITEMS**

1. CA Public Health Department Mandates.  
Mr. Roner gave a few updates and discussed how things are going on campus.
2. Educator Effectiveness Block Grant  
Mr. Roner explained that the back up for the grant is a draft. He requested that the board members review the information and informed the members that they would be voting on the Grant in December.

## **I. EXECUTIVE DIRECTOR'S REPORT**

Mr. Roner gave some highlights from campus activities. He welcomed the board to all events, if they would like to attend.

- The football game on the 29<sup>th</sup> had a great turn out and was a good game.
- Ms. Badillo resigned. Mr. Roner is spending time at the Jr. High campus to help keep it going and continue to train Mr. Gaylord.
- In 2023 we have to have a TK program as part of our Charter. The TK students will go directly into our kindergarten program.

## **J. BUSINESS MANAGERS REPORT**

Mrs. Randle explained that the interim is a snapshot of the budget that was adopted. Due to Funding Determination, we are spending at least 80% for instructional. Our numbers will improve once we receive our funding.

We received a partial of our SB740 money. We should receive some more in March/April time and then the balance in August/September.

## **K. PROGRAM DIRECTORS' REPORT**

Mr. Torres provided a written report as part of the board packet and highlighted a few of the items to the board members:

- Had over 400 students at the Homecoming Dance. It was a long night, but had no real issues and all enjoyed the time together.
- Had the Rising Star breakfast. It is a neat event and all board members are invited.
- Mr. Torres thanked the board for all their time and support that they give the schools.

Ms. Clifton let the board know that her programs will hold the Rising Star event on December 15<sup>th</sup> and all the board members are invited.

- Flex 1:1 had their highest attendance the first month.
- The students are doing great and working hard to get their credits up.

## **L. IMPORTANT DATES TO REMEMBER**

November 19: Saxon Day Assembly, 1:00 p.m. or 2:00 p.m.

November 18: Heritage Elementary Holiday Open House, 5:00 p.m.

November 22-26: All School Campuses will be Closed due to Thanksgiving Break.

December 15: Rising Star Breakfast, 7:30 a.m. (you will need to reserve spot in advance).

December 17: All-Staff Meeting and Lunch, 11:00 a.m.

December 20-31: All School Campuses will be Closed due to Christmas Break.

January 18: HFA Wooden Wins Assembly, 2:00 p.m.

## **M. DATE AND TIME OF NEXT BOARD MEETING**

Wednesday, December 15, 2021 at 12:00pm.

This meeting will be through Zoom and needed to approve some items. We will need quorum at this meeting.

**N. ADJOURN**

Briana Crysler moved to adjourn the meeting, and Steve Tugwell seconded the motion. The motion was carried unanimously with a 4/0 vote. The meeting was adjourned at 6:01 PM.

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Clerk

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Date