



**HERITAGE K-8 CHARTER SCHOOL
BOARD OF DIRECTORS**
1855 East Valley Parkway
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Board of Directors:

Brian Williams
President
Jordan Ciervo
Vice President
Steve Tugwell
Financial Officer
Steven Greiner
Clerk
Briana Crysler
Member
Denise Lasley
Member
Matt Pound
Member

**MINUTES of the REGULAR MEETING
of the BOARD of DIRECTORS
Wednesday, October 27, 2021**

A. CALL TO ORDER/ROLL CALL

1. Call to Order:
Board President, Brian Williams, called the meeting to order at 5:37 PM.
2. Pledge of Allegiance.
3. Roll Call:
Those present and constituting a quorum were: Briana Crysler, Steven Greiner, Denise Lasley, Matt Pound, Brian Williams, Executive Director Shawn Roner, and Business Manager Sheila Randle. Jordan Ciervo and Steve Tugwell were absent.

B. ORAL COMMUNICATIONS

No oral communications were received.

C. PROCEDURAL MATTERS

1. Approval of the agenda.
There were no additions, corrections or deletions to the agenda. Matt Pound moved to approve the overall agenda and Steven Greiner seconded the motion. The motion was carried unanimously with a 5/0 vote.

D. CONSENT CALENDAR

1. Approval of the Minutes:
 - Closed Joint with ECHS Meeting of September 29, 2021.
 - Regular Meeting of September 29, 2021.
2. Approval of Consent Items: E1, E2, E3, E4, E5, E6, E7, E8, F1, G1, and G2.

E. BUSINESS ITEMS

1. Discussion and possible action on the September Financial Report.
This item was approved under the consent calendar.
2. Discussion and possible action on the September Warrants.
This item was approved under the consent calendar.
3. Discussion and possible action on the Resolution HK8-2021-0827.
This item was approved under the consent calendar.
4. Discussion and possible action on the December Bonus Expenditure.
This item was approved under the consent calendar.
5. Discussion and possible action on the Advanced Office Agreement.
This item was approved under the consent calendar.
6. Discussion and possible action on the School Mint Contract.
This item was approved under the consent calendar.
7. Discussion and possible action on the Declaration of Need Form.
This item was approved under the consent calendar.
8. Discussion and possible action on the UMass Global Agreement.
This item was approved under the consent calendar.

F. EDUCATION ITEMS

1. Discussion and possible action on the HK-8 Elementary Field Trip Request.
This item was approved under the consent calendar.

G. PERSONNEL ITEMS

1. Discussion and possible action on the Personnel Report.
This item was approved under the consent calendar.
2. Discussion and possible action on the Revised 2021-2022 Employee Handbook [Page 48].
This item was approved under the consent calendar.

H. DISCUSSION ITEMS

1. CA Public Health Department Mandates.
Mr. Roner gave an update on what was going on with Covid-19 mandates for the schools. Once the FDA gives the full approval, the school term following the approval all students (Grades 7-12) will need to be vaccinated for in person learning. Governor Gavin Newsom is directing the California Department of Public Health to add the COVID-19 vaccine to other vaccinations required for in-person school attendance—such as measles, mumps, and rubella—pursuant to the Health and Safety Code sections 120325 – 120380. A student who is not vaccinated may remain enrolled in independent study, but may not attend in-person instruction. Once the 1st phase happens, all staff will need to be vaccinated.

Mr. Roner is worried about what will happen when all the staff have to be vaccinated. We are having a hard time finding staff and the new requirement could cause several of our staff to leave.

I. EXECUTIVE DIRECTOR'S REPORT

Mr. Roner handed out a written report and highlighted a few of the items.

Mr. Roner said that he and the principals are working on next years planning for all the schools. Many charters have lost enrollment and we have not had that yet. Our open enrollment for our lottery had many on the waiting list.

All the schools are working on Character Development and have the same virtue for the month. There is a long way to go but it is great to see it get off the ground and see all the students involved.

J. BUSINESS MANAGER'S REPORT

Mrs. Randle explained that the figures in her report are through September 30th.

Mrs. Randle said that this week the 2020-2021 SD740 facility money was received.

This year we will have high spending limits due to Funding Determination. So when you see the list of payments, this is why there is so much being spent.

K. PROGRAM PRINCIPAL'S REPORT

Mr. Marc Gilbertson included a written report as part of the board packet and highlighted a few of the items to the board members:

- Parent conferences were held on Monday. The 5th grade class had 100% of parents show up.
- Kindergarten went to Bates Nut Farm and that was our 1st fieldtrip in a very long time.
- 6th grade camp is on and this will be the first group of student in the county for this trip since Covid. We have had some hoops to jump through, but all is completed and everyone is excited and ready.
- All the after-school programs have been a big hit. There is about 20% of the students at an after-school program.

Ms. Sandi Knapp included a written report as part of the board packet and highlighted a few of the items to the board members:

- The Flex had parent conferences for 2 days. They had 100% show up for the first day.
- The tutorial for 3rd grade and higher has increased to help get the students caught up.
- Flex is holding Coffee chats with the parents to help give them support and give ideas.

Mr. Jason Gaylord included a written report as part of the board packet and highlighted a few of the items to the board members:

- Held parent conferences and had a good turnout. The PE teacher was there to speak in Spanish and help some of the parents understand.
- They had 35 students participate in Saturday school. It is to help the struggling students get caught up and have help from the instructor.
- The first school dance was held and there were more than 220 students attend.
- Jr. High sports are going well.

L. BOARD MEMBER COMMENTS AND/OR UPDATES

The following board members have accepted to serve in their positions for a second term of two years:

1. Board Member, Briana Crysler, will serve through 9/2023.
2. Board Member, Matt Pound, will serve through 9/2023.
3. Board Financial Officer, Steve Tugwell, will serve through 10/2023

The school staff and students would like to thank the board members for all the time and support that they give the schools.

Briana thanked the principals for bring sports back.

M. DATE AND TIME OF NEXT BOARD MEETING

Wednesday, November 17, 2021

Please make note that this meeting will be a week early due to Thanksgiving break

M. ADJOURN

Briana Crysler moved to adjourn the meeting, and Denise Lasley seconded the motion. The motion was carried unanimously with a 5/0 vote. The meeting was adjourned at 6:21 PM.

Clerk

Date