



**ESCONDIDO CHARTER HIGH SCHOOL
BOARD OF DIRECTORS**
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Board of Directors:

Brian Williams
President

Jordan Ciervo
Vice President

Steve Tugwell
Financial Officer

Jonathan Takagi
Clerk

Briana Crysler
Member

Matt Pound
Member

Stephen Throop
Member

**MINUTES of the REGULAR MEETING
of the BOARD of DIRECTORS
Wednesday, September 30, 2020**

A. CALL TO ORDER/ROLL CALL

1. CALL TO ORDER:

Board President, Brian Williams, called the meeting to order at 6:18 PM.

2. ROLL CALL:

Those present and constituting a quorum were: Briana Crysler, Matt Pound, Stephen Throop, Steve Tugwell, Brian Williams, Executive Director Shawn Roner, and Business Manager Sheila Randle. Jordan Ciervo and Jonathan Takagi were absent.

B. ORAL COMMUNICATIONS

There were no communications from the public.

C. APPROVAL OF AGENDA

1. Approval of the agenda.

There were no additions, corrections or deletions to the agenda. Steve Tugwell moved to approve the overall agenda, and Stephen Throop seconded the motion. The motion was carried unanimously with a 5/0 vote.

D. CONSENT CALENDAR

1. Approval of the Minutes:

- The Regular Meeting of August 27, 2020.

2. Approval of Consent Items: E1, E2, E3, and F1.

Briana Crysler made a motion to approve the Consent Calendar. Steve Tugwell seconded the motion. The motion was carried unanimously with a 5/0 vote.

E. BUSINESS ITEMS

1. Discussion and possible action on the 2019-2020 Unaudited Actuals.
This item was approved under the consent calendar.
2. Discussion and possible action on the August Warrants.
This item was approved under the consent calendar.
3. Discussion and possible action on the 2020-2021 Revised Blanket Purchase Orders/Contracts.
This item was approved under the consent calendar.

F. EDUCATION ITEMS

1. Discussion and possible action on the Learning Continuity and Attendance Plan.
This item was approved under the consent calendar.

G. PERSONNEL ITEMS

1. There have been no personnel changes since the last board meeting.

H. EXECUTIVE DIRECTOR'S REPORT

Mr. Roner gave an update regarding the reopening of all the campuses. It was a big step for us and the plan was constantly changing up until the day of opening, September 14th. On our first day we had a student show up for class and during second period received a call from his mother that he was Covid positive. We had to send all the students from 1st and 2nd period home, along with each of the teachers from those periods. All students and staff returned healthy after the 14-day quarantine. Mr. Roner was so proud of our staff and how things were handled.

Briana Crysler asked how the teachers are doing with the hybrid plan and if it was hard for them to work with the students remotely. Mr. Roner said it has been difficult for the high school staff to manage class, lesson prep, videos, tutorial and making sure we do not lose connection with students. He did say the staff are all doing great and hanging in there. He is proud of the job they are doing.

I. BUSINESS MANAGERS REPORT

Mrs. Randle said that the audit was done remotely this year. We had to submit a lot of documents and extra communication; it was much more time consuming doing remotely. She gave thanks to her team.

Mrs. Randle gave an update on the 2019-2020 Unaudited Actuals. She explained that it shows the overall revenue for the last school year. The net balance is the starting reserve for the following year.

We receive no funding for the extra students that were added this year. Sheila and Shawn anticipate the future funding for the extra students and did the budget with the extra reflected in it. At some point we will receive funds for the extra students from the Trailer Bill – funding for seat students. We currently receive money in the current year for our P2 from last year.

Matt Pound asked if we are getting what we expect to get. Mr. Roner said that we froze the staff salaries until we could see where the budget would fall and the concern is next year we might receive less.

J. PROGRAM DIRECTORS' REPORT

Principal, Lesley Clifton, said that all the staff are helping students in all ways possible – even on their off-teaching days. The schools are holding Saturday School twice a month to help keep the students engaged and help the ones that need extra. Mondays we have Homework Club to be available for the student who need extra help.

The high school has held a containment and earthquake drill.

Jason Mancino and Nasser Jones have been doing some mentorship with the male students and Melva Musico has called all the non-English speaking parents to give updates and check on student needs.

Back to school was held (in person) for just the freshman parents so that they could meet the teachers and ask questions. Then we held a freshman preview day for the freshman to be on campus and find their way around, as well as locate their classrooms.

We have tested all the Flex 1:1 students to see their academic skills and to see where they might need extra help.

K. DATE AND TIME OF NEXT BOARD MEETING

October 28, 2020

L. ADJOURN

Stephen Throop moved to adjourn the meeting, and Briana Crysler seconded the motion. The motion was carried unanimously with a 5/0 vote. The meeting was adjourned at 6:32 PM.

Clerk

Date