



**HERITAGE K-8 CHARTER SCHOOL
BOARD OF DIRECTORS**
1855 East Valley Parkway
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**MINUTES of the REGULAR MEETING
of the BOARD of DIRECTORS
Wednesday, September 30, 2020**

Board of Directors:

Brian Williams
President
Jordan Ciervo
Vice President
Steve Tugwell
Member
Erik Beck
Clerk
Briana Crysler
Member
Chelsea Hendricks
Member
Matt Pound
Member

A. CALL TO ORDER/ROLL CALL

1. Call to Order:
President, Brian Williams called the meeting to order at 5:29 PM.
2. Roll Call:
Those present and constituting a quorum were: Briana Crysler, Matt Pound, Steve Tugwell, Brian Williams, Executive Director Shawn Roner, and Business Manager Sheila Randle. Jordan Ciervo was absent.

Erik Beck and Chelsea Hendricks completed their term and no longer serving.

B. ORAL COMMUNICATIONS

No oral communications were received.

C. PROCEDURAL MATTERS

1. Approval of the agenda.
2. Swear in new staff board members.
 - Denise Lasley is a teacher from our Jr. High. She has been employed with the schools since 2002.
 - Steven Greiner is a teacher from our Elementary. He was a Charter student from 2000-2004 and has been teaching here for 5 years.

There were no additions, corrections or deletions to the agenda. The new members were voted in to fill the vacant staff member places. Briana Crysler moved to approve the overall agenda, and Steve Tugwell seconded the motion. The motion was carried unanimously with a 4/0 vote.

Briana Crysler made a motion to have Steven Greiner as the board clerk. It was seconded by Steve Tugwell. The motion was carried unanimously with a 4/0 vote.

D. CONSENT CALENDAR

1. Approval of the Minutes:
 - The Regular Meeting of August 27, 2020.
2. Approval of Consent Items: E1, E2, E3, F1, and G1.

Steve Tugwell moved to approve the Consent Calendar with the correction, and Matt Pound seconded the motion. The motion was carried unanimously by a 6/0 vote.

E. BUSINESS ITEMS

1. Discussion and possible action on the 2019-2020 Unaudited Actuals.
This item was approved under the consent calendar.
2. Discussion and possible action on the August Warrants.
This item was approved under the consent calendar.
3. Discussion and possible action on the 2020-2021 "Revised" Blanket PO/Contract List.
This item was approved under the consent calendar.

F. EDUCATION ITEMS

1. Discussion and possible action on the Learning Continuity and Attendance Plan.
This item was approved under the consent calendar.

G. PERSONNEL ITEMS

1. Discussion and possible action on the Personnel Report.
This item was approved under the consent calendar.

H. EXECUTIVE DIRECTOR'S REPORT

Mr. Roner gave an update regarding the reopening of all the campuses. It was a big step for us and the plan was constantly changing up until the day of opening, September 14th.

We have new curriculum for our elementary. Marc and his team have been challenged with the new curriculum and Covid. He and his team are doing great and handling the change very well.

Jon Goodman, our high school football coach/teacher has been working with the K-6 students to keep them engaged with sport activities.

I. BUSINESS MANAGER'S REPORT

Mrs. Randle said that the audit was done remotely this year. We had to submit a lot of documents and extra communication; it was much more time consuming doing remotely. She gave thanks to her team.

Mrs. Randle gave an update on the 2019-2020 Unaudited Actuals. She explained that it shows the overall revenue for the last school year. The net balance is the starting reserve for the following year.

We receive no funding for the extra students that were added this year. Sheila and Shawn anticipate the future funding for the extra students and did the budget with the extra reflected in it. At some point we will receive funds for the extra students from the Trailer Bill – funding for seat students. We currently receive money in the current year for our P2 from last year.

Matt Pound asked if we are getting what we expect to get. Mr. Roner said that we froze the staff salaries until we could see where the budget would fall and the concern is next year we might receive less.

J. PROGRAM DIRECTORS' REPORT

Elementary Principal – Marc Gilbertson gave some highlights on having the students back on campus. They have had some emergency drills and all went well. He said the new curriculum has been well received by the staff. The YMCA has been working to provide a full day on the elementary campus (October begin) for the students during their non-class days. Pick-My-Kid-Dismissal will begin and all are in hopes of making the student pick-up easier after school. Mr. Gilbertson is also hoping to get the new playground opened up soon.

Briana Cryslar asked if enrichment classes will be back soon. Mr. Gilbertson is hopeful, but right now the focus is on the basic with limited student time.

K-8 Flex Principal – Sandi Knapp said there are many things going on at her campus. Kinder preview day went well. The students came all day and got to meet their teacher and be in their classroom. This is the 5th year for the flex and there was no crying this year from kindergarten students. Her campus had a virtual back to school night. She is hoping to have her students come more than one day a week in the near future. She said all the staff are great – they are all tired and have worked hard and are not complaining. Her program added 100 new students this year.

K-8 Jr. High Principal – Laura Badillo said that her campus also had a virtual back to school night and all went well with a good turnout. They have been trying to work with the students to keep them engaged. Mondays each student gets 30 minutes for a 1 on 1 with their teacher. The Jr. High is offering Saturday school for students to get caught up and have some extra time with a teacher, not as a discipline. They are also working with the students to do better hand washing on campus and not just get a portion of their hand wet and walk on.

K. DATE AND TIME OF NEXT BOARD MEETING

October 28, 2020

L. ADJOURN

Briana Crysler moved to adjourn the meeting, and Denise Lasley seconded the motion. The motion was carried unanimously with a 7/0 vote. The meeting was adjourned at 6:17 PM.

Clerk

Date